

**GREENE CENTRAL SCHOOL
GREENE, NEW YORK
PUBLIC HEARING
WEDNESDAY, OCTOBER 4, 2017**

The Board of Education Public Hearing was called to order at 5:30 p.m. by Chairman and Interim Superintendent Gordon Daniels, in the Board room, Middle School/High School Building, South Canal Street, Greene, NY.

CALL TO ORDER

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mrs. Tammie McCauley
Mr. Scott Youngs (arrived @ 5:55 p.m.)
Mr. Seth Barrows
Mr. Jason Burghardt
Mr. Nicholas Drew

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Gordon Daniels, Interim Superintendent of Schools
Mr. Timothy Calice, Middle School Principal

OFFICERS PRESENT:

Mrs. Donna Utter, District Clerk

- Also present were 2 residents of the Greene Central School District.

- Interim Superintendent Daniels reviewed the various parts of the district's Safety Plan. The plan is a state-wide template which districts then fill in their information. Items highlighted were:

SAFETY PLAN

- Members on the District Safety Team
- School facilities are on the Red Cross list of shelters for our area with a contact person for each location.
- Additional training needed for staff to address suspicious individuals in the building without visitor badges.
- Response protocols – each building has an incident commander.
- District chain of command is followed in the absence of the Superintendent.
- The district plan will be uploaded into the state portal which allows availability to the State Police should a need arise.
- Building principals will upload the individual building plans into the state portal also. Building plans are confidential.
- Modifications to the plans can be made if needed after submission.
- There will be a link on the district website, directing anyone who wants to review the plan can do so at the district office and will be required to sign in that they have reviewed the plan.
- The plan has a number of appendixes which refer to specifics within the plan: such as possible safety concerns at each campus (MS/HS – Raymond fuel tanks, proximity of Route 12; Elementary campuses – Nature trail, proximity of bus garage and fuel tanks); list of staff at each campus; diagrams of each building and room/entrance locations; evacuation locations, etc.

QUESTIONS/ANSWERS:

- A question was asked about the evacuation of sporting events located on the turf and who would be in charge?
- Interim Superintendent Daniels stated that Bryan Ayres, Athletic Director, Rick Smith, Athletic Coordinator, or himself should be at every event. However, it may come down to the coaches.
- The plans are required to be reviewed once a year and training provided to staff regarding the plan once a year.

- At the building level, each safety team will meet to review the plan and make any changes needed, then it will be presented/reviewed by the entire building staff.

ADJOURNMENT

- Chairman and Interim Superintendent Gordon Daniels adjourned the meeting at 5:57 p.m.

Respectfully submitted,

Donna Marie Utter
District Clerk

**SPECIAL EDUCATION
PLACEMENTS**

- Upon the recommendation of the Committee on Special Education, a motion was made by Burghardt, seconded by Barrows, to approve the following placement(s):
#710023442; #710023730; #710023712; #710023742;
#710023718; #710022352; #710023745; #710123631;
#710023529; #710023129; #710022080; #710023304;
#710023630.
Yes-7, No-0

**APPROVE MINUTES
9/20/17**

- Motion made by Burghardt, seconded by Barrows, to approve the minutes of the Regular Board of Education Meeting held on Wednesday, September 20, 2017 as presented.
Yes-7, No-0

CALENDAR

- October 5 – Intermediate Assembly – 8:30 a.m.
- October 5 – HS Pep Assembly
- October 5 – UPK Open House
- October 6 – Staff Development Day
- October 6 – Homecoming Game vs Oxford – 7:00 p.m. – parade during half-time
- October 7 – Homecoming Dance – 7:00-10:00 p.m. – Crowing at 9:15 p.m.
- October 12 – Financial Aid Night – 6:00 p.m. Auditorium
- October 14 – Community Harvest Meal & Wellness Fair – 12:00 – 2:00 p.m. MS/HS Cafeteria
- October 18 – Board of Education Meeting – 6:00 p.m.
- **October 19 - Chenango County School Boards Mtg. – Oneonta – How to Prepare a Budget**
- October 23-27 – School Board Appreciation Week
- October 28 – Kids’ Day Out @ H.S. – 2:00 - 5:00 p.m.
- **October 29 – Wall of Fame Plaque Presentation – 2:00 – 4:00 p.m. – Genegantslet Golf Course (induction of Sue Carlin, Steve Burghardt, and Tim Jenks) – RSVP to Rick Smith**
- October 31 – Community Halloween Dance – MS/HS Gym – 7:00 - 10:00 p.m.

**PUBLIC COMMENT:
MORGAN SERGI**

- Morgan Sergi, Elementary Teacher, stated that it was nice to see so many Board members at Morning Program.

**AUDIT COMMITTEE
COMMUNITY
MEMBERS**

- Motion made by McCauley, seconded by Drew to begin seeking community members to join the Board Auditing Committee.
Yes-7, No-0

**REPORTS:
ENROLLMENT REPORT**

- The Enrollment Report with an opening enrollment as of September 6, 2017 of 989 students was noted.

**DISTRICT SAFETY
PLAN**

- Motion made by Drew, seconded by Youngs, to accept the District Safety Plan and Building-Specific Safety Plans as presented.
Yes-7, No-0
- Board member Youngs thanked everyone who has been working on completing the plans.

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, OCTOBER 4, 2017**

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- **Building & Grounds Committee:** Board member Drew reported for the committee on the following:
 - Met with Gerald Abbey, Interim Facilities Director, to discuss concerns, areas to be monitored, and any immediate fixes;
 - 5-6 bricks misplaced at the primary school;
 - Leaking roof;
 - Great job widening the curve drive at the turf entrance. So far no one has been parking there and the addition of the additional handicap parking spot.
 - Signage for turf coaches parking spots is on order.
 - Announcements regarding the reserved spots and then possible warning tickets (issued by the district) will be used to deter parking.

**BOARD COMMITTEE
REPORTS:**

- A concern was expressed regarding who and when film from the new security cameras on buses was discussed. Interim Superintendent Daniels indicated that he will be presenting a policy for the Board to review and adopt.

TRANSPORTATION:

- Board member Drew stated that there is some overage of material left from site work at the bus garage in an area toward County Road 32 and as a shared service with the Town of Greene, he stated that the Town would get it leveled off before winter.

- **The Superintendent of Schools recommends the following Board actions:**

**EDUCATION &
PERSONNEL
RESIGNATION(S):
SARAH ROTH, LTA**

- Motion made by Burghardt, seconded by Markham, to accept the resignation of Sarah Roth from her position as a L.T.A. effective September 20, 2017.

Yes-7, No-0

- Motion made by Burghardt, seconded by Markham, to accept the resignation of Bethany Cutting as High School Honor Society Advisor effective October 4, 2017.

**BETHANY CUTTING
HS HONOR SOCIETY
ADVISOR**

Yes-7, No-0

- Motion made by McCauley, seconded by Burghardt, to appoint Michelle Fagnoli as a Bus Monitor, effective October 5, 2017 for a one-year probationary period ending October 4, 2018.

**APPOINTMENT(S):
MICHELLE FARGNOLI-
BUS MONITOR**

Yes-7, No-0

- Motion made by McCauley, seconded by Burghardt, to appoint Logan Mowatt as a Tutor, effective October 5, 2017.

**LOGAN MOWATT-
TUTOR**

Yes-7, No-0

- Motion made by McCauley, seconded by Burghardt, to appoint Nancy Grant-Miller to the Substitute Roster for the 2017-2018 as a Substitute LTA and Substitute Teacher UPK-12, effective October 5, 2017.

SUBSTITUTE ROSTER

Yes-7, No-0

- Motion made by Burghardt, seconded by Markham, to appoint the following individuals to the Co-Curricular Roster for the 2017-2018 school year.

**CO- CURRICULAR
ROSTER UPDATES**

- Jamie Milk – Odyssey of the Mind HS Coach
Logan Mowatt – Odyssey of the Mind HS Coach
Michelle Marker – Odyssey of the Mind HS Coach
Geoff Johnson – Odyssey of the Mind Elementary Coach
Denise Pavlovich – Odyssey of the Mind Elementary Coach
Denise Pavlovich & Jamie Milk – Odyssey of the Mind
Elementary Coordinators (shared)
- Yes-6, No-0, Abstain-1(Milk)

- Motion made by Youngs, seconded by Burghardt, to approve the district's Academic Intervention Services Plan for the 2017-2018 school year as presented.
- Yes-7, No-0

**ACADEMIC
INTERVENTION
SERVICES PLAN**

- Motion made by Drew, seconded by Burghardt, to approve the Verification of Experience for Shelly Richards.
- Yes-7, No-0

**VERIFICATION OF
EXPERIENCE-SHELLY
RICHARDS**

BUSINESS & FINANCE:

- Motion made by Burghardt, seconded by McCauley, to accept the Audit Report by West & Company dated June 30, 2017 as presented.
- Yes-7, No-0

**EXTERNAL AUDIT
REPORT**

- Board member Drew asked about the Senior Housing Pilot Program. Mark Rubitski, Business Manager, explained that this is a federal program run through Chenango County which determines how rent is collected and distributed and they do not expect any changes in the near future.

- Motion made by Burghardt, seconded by McCauley, to approve the External Audit Corrective Action Plan dated September 28, 2017 as presented.
- Yes-7, No-0

**EXTERNAL AUDIT
CORRECTIVE ACTION
PLAN**

- Motion made by Burghardt, seconded by Drew, to accept the Audit Committee's meeting minutes dated September 20, 2017 (attached Exhibit "A") as presented.
- Yes-7, No-0

**AUDIT COMMITTEE
MEETING 9/21/16**

- Motion made by Burghardt, seconded by Youngs, to approve the general fund transfer of \$30,360.00 from Fuel Oil –Primary and Fuel Oil – High School to Transportation Equipment for the purchase of additional bus camera systems pursuant to the quote received from Famtec Surveillance.
- Yes-7, No-0

**ACCOUNT TRANSFER
& EQUIPMENT PURCHASE**

- This purchase will help equip half of the bus fleet with camera systems, with the remaining half to be purchased next year. Board member Youngs stated that if there is flexibility in the budget this year, he would like to see the additional cameras purchased then so that we can start the next school year with all buses equipped.

- Board member Burghardt thanked the district for providing the shuttle bus during the recent Applefest.

**ONGOING
DISCUSSION ITEMS**

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
3/7/2007	Policy/ Procedure Manual	BOE and Superintendent	Ongoing
5/4/2016	District Safety Plan	Superintendent	Oct. 4, 2017
1/25/2017	Review of Implementation of Anti-Discrimination & Sexual Harassment Policies	BOE and Superintendent	Nov. 15, 2017
7/21/2017	Number of Board Mtgs. Per Month	BOE	Nov. 1, 2017

- * District Safety Plan – remove.
- * Policy/Procedure Manual – still some more to be reviewed – Policy Committee will need to meet before the next Board meeting to review the next group of policies.
- * Number of Board Mtgs. Per Month – remove. Will leave meeting dates the same for this year.
- * Review of Implementation of Anti-Discrimination – move to November 15th meeting.

**SUPERINTENDENT'S
REPORT:**

- Interim Superintendent Gordon Daniels reported on the following:

- Review of Implementation of Anti-Discrimination & Sexual Harassment Policies – due to the situational implementation, Interim Superintendent Daniels stated that it would be easier to have Principals answer any questions the Board may have, rather than trying to prepare a report that would cover every possible situation.

- Safety Plans – Recognition of the building Principals who have been working very hard as a group and individually to develop the building specific plans.

- Athletic Merger w/Oxford – A letter has been received from Oxford asking for a meeting with the Superintendent and Athletic Director and Coordinator to discuss possible mergers related to some sporting opportunities for students. Wrestling and swimming are a few possibilities.

- Board member Markham stated that the more people that are drawn to our community and expanded opportunities for our students is a good thing.

- Board member Drew stated that shared services is a big push throughout the state.

- Board member Youngs stated that he would like to see the possibility of shared athletics in the sports where we cannot offer a JV program due to numbers.

- Board member McCauley stated that she would like to see continued opportunities for students through intramural programs.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	April 19, 2017	
Building & Grounds	Sept. 25, 2017	
Transportation	Nov. 2, 2016	
Employee	Feb. 1, 2017	
Audit	Sept. 20, 2017	
Curriculum & Technology	June 7, 2017	
Legislative		
Tenure		
Sabbatical		
Policy	Feb. 15, 2017	

*** Transportation** – Board member Drew will set up a date within the next month to tour facilities and go over basic items.

- Sue Proscia, Dispatcher, thanked the Principals for the good communication with the drivers to resolve issues quickly.

**PUBLIC COMMENT:
SUE PROSCIA**

- Bryan Ayres, Intermediate School Principal, thanked the Board for the shared RTI position. He stated that it is making a big difference already.

BRYAN AYRES

- Motion made by Youngs, seconded by Markham, to adjourn to Executive Session for the following at 7:26 p.m.:

- To discuss a matter leading to the employment of a particular person.
- To discuss pending litigation.

**EXECUTIVE
SESSION**

Yes-7, No-0

- Motion made by McCauley, seconded by Burghardt, to adjourn Executive Session at 8:56 p.m.

**ADJOURN
EXECUTIVE
SESSION**

Yes-7, No-0

- President Milk reconvened the meeting at 8:57 p.m.

RECONVENE

- Motion made by Youngs, seconded by Burghardt, to adjourn the meeting at 8:57 p.m.

ADJOURNMENT

Yes-7, No-0

Respectfully Submitted,

Donna Marie Utter
District Clerk